

Members Present: Leighton Price, Christine Pratt, Alan Zanotti, Charlie Bletzer & Richard Knox

Absent: Dick Quintal

5:00 pm Call to Order and Public Comment

There is no public comment at this time.

5:01 p.m. Financial Matters –

Bills:

Joyfly Buzz PR | Marketing
Park Plymouth Office
Week of July 27 – August 2, 2009 \$400.00

Mr. Knox motions to pay the bill and Mr. Bletzer seconds **Passed | 5-0-0**

5:02 p.m. Public Comment –

New Hope Chapel at Memorial Hall–

Pastor Neil Eaton is before the Board to ask if PGDC can issue his Church a special paid parking permit like the one Memorial Hall uses, or if MEO's can delay issuing tickets until 12:30 p.m. in the Memorial Hall lot, to help accommodate some Church members who stay behind to break down after Sunday services. The Board explains the need to be careful of appearing to favor one particular Church group over another in town. After discussing possible alternative parking solutions and being unclear whether P&D machines begin tracking at Noon on Sunday or 9:00 am as it normally does Mon-Friday, the Board decides to check into it and have Bill notify him of their decision later this week.

5:28 p.m. Return to topic: Financial Matters –

Status of the Management Position advertisement:

Mr. Price is working on placing the advertisement.

Reinvestments and Contributions Policy:

The Board reviews the language of this policy for the final time and discusses which events to contribute monies to on an annual basis. All financial contributions are contingent on the availability of funds generated through parking revenue.

Mr. Bletzer motions and Ms. Pratt seconds to help fund July 4 Inc. Parade and America's Hometown Thanksgiving Parade **Passed | 5-0-0**

The Board considers how much money each parade will theoretically receive from parking revenue.

Mr. Zanotti motions to allocate \$5,000.00 for each event, contingent upon the availability of funds generated through parking revenue and Mr. Bletzer seconds **Passed | 5-0-0**

Ms. McDonough asks for clarification on if July 4 Inc is able to spend funds given by PGDC on either the Fireworks or the Parade. She is concerned the language of the motion will pigeonhole July 4 Inc. into only using the funds for the parade and not the fireworks.

Mr. Zanotti amends his first motion to allocate \$5,000 per Event Organization, subject to the terms in the written policy and with monies allocated to pay for Town services only and Mr. Knox seconds

Passed | 5-0-0

Mr. Knox motions to accept the Reinvestment Policy as amended and Mr. Bletzer seconds

Passed | 5-0-0

Parking Regulations:

Mr. Knox tells the Board he met with James Downey for two hours yesterday and received a copy of the Parking Regulations, which includes amendments through 1998. He will email a copy to Ms. Pratt.

Advertisement of the Open Seat on PGDC BOD:

The Town website lists the open position on the PGDC BOD. The candidate must be a Downtown property/business owner.

6:04 p.m. Overview of efforts to plan for parking (Rich Knox)

Mr. Knox updates the Board on his research to date on how other towns and cities manage their parking. He will extrapolate the best information from different communities and incorporate relevant information into the draft plan for Plymouth. He met with Mrs. Arrighi who suggested he speak with Captain McNamee, Chair of Plymouth's Traffic Task Force. Rich will meet with him and the other members of the task force, Denis Hanks and James Downey, at their monthly meeting in a couple of weeks. Rich plans to ask opinions from community groups, including but not limited to, Destination Plymouth, The Visitor Services Board, the Historic District Commission, Plymouth Harbor Committee and others. He scheduled a meeting to hear from Plymouth residents only, on August 20, 2009 from 5-7pm in the Plantation Room at Town Hall. Rich hopes people will attend and give their input on his draft of the Parking Plan's Purpose and Scope and any other opinions they want to contribute about parking. A separate meeting will take place sometime in September, specifically for businesses.

Kim will submit PSA's about the meeting to CNC for print in the related free areas of OCM's Community Bulletin Board, online at wickedlocal.com and on PAC TV. Kathryn Koch will interview him and write a story to help generate more interest.

6:21 p.m. Park Plymouth Operations –

New Hope Chapel:

Mr. Ruggiero will look into whether or not the P&D machine in the Memorial Hall lot can be set to begin accepting payments at 12 noon on Sundays.

Park Plymouth Monthly review:

Please refer to the August 4 handout files in the Minutes binder for factual data.

Plymouth Rock Triathlon:

Mr. Ruggiero received an email from the organizers requesting street closings of Market, Summer and

Water Streets on September 5 and 6. Mr. Ruggiero asked them to put together a formal plan so they can present it properly to the Board. The Board is particularly concerned that organizers are requesting to use the entire Water Street and reiterates their desire to deny the blocking of spaces during prime parking season because it creates a major problem due to a lack of parking spaces.

Pay & Display monitoring feedback:

Mr. Ruggiero consulted with Steve Farmer at Clancy about purchasing the P&D monitoring software. Modems are up and running with Verizon; Jeff Wei is checking to see that he can communicate with them. Mr. Farmer suggested purchasing a dedicated computer to handle the monitoring software.

Mr. Knox motions to purchase a dedicated computer system for the P&D monitoring system, cost not to exceed \$750.00, and Ms. Pratt seconds

Passed | 5-0-0

Park Plymouth Computers:

The computer Kim is using for daily operations is inefficient and at times, unstable; it only has 256 ram and needs an IT person to determine upgrade capability. Bill's computer has 512 ram and is a bit more stable but could use an upgrade too. Mr. Ruggiero will call Mr. Shea and ask him to visit the office and assess the situation.

Ms. Pratt motions to have Mr. Shea increase memory on the two Park Plymouth computers, cost not to exceed \$500.00, and Mr. Zanotti seconds

Passed | 5-0-0

Park Plymouth staffing:

Mr. Zanotti asks if Mr. Ruggiero needs more help in the office. Ms. Pratt states that Roberta Kety is on vacation so she will be speaking with Mrs. Arrighi about staffing issues tomorrow. Mr. Ruggiero states that he would welcome a laborer.

Completion of Depot Square:

Mr. Ruggiero sent an email to David Gould. He is waiting for an answer on when this project will be finished.

6:56 p.m. Mr. Bletzer and Ms. Pratt motion to adjourn

Passed | 5-0-0

Respectfully submitted by PGDC Secretary Mr. Alan P. Zanotti –

Signed: _____ Date: _____
Alan P. Zanotti, Secretary